



Information Handbook for Parents/Carers  
Return to Face to Face Teaching at  
Flemington Primary school



Dear Parents and carers,

On behalf of the FPS staff and myself, we would like to express our gratitude for your continued support and encouragement throughout the last few months. This has been a very challenging time for everyone and especially our FPS families. Well done to everyone for their efforts in balancing the many demands that were placed upon us all.

Following the advice from the Victorian Chief Health Officer, the Victorian Government has advised that schools can begin a phased return to on-site schooling.

Please find outlined how FPS will implement the return to school arrangements. All of our policies and processes are based on the guidelines provided by the Department of Education and Training. Please read this carefully and follow our procedures as we work together to keep our children, staff and families safe.

The Premier has announced that next **Monday 25<sup>th</sup> of May** is a Curriculum Day to enable staff to plan for the return of students. No students will be at school on this day and our FPS Remote Learning program will not be operating. Camp Australia will be open.

#### Key dates for the staged return are:

- **Monday 25<sup>th</sup> June May**-Curriculum day- No students at school or doing FPS Remote Learning program
- **Tuesday 26<sup>th</sup> May**-Foundation-Year 2 students return to school. Students in Year 3-6 will continue with the FPS Remote Learning program until **Friday 5<sup>th</sup> June**.
- **Tuesday 9<sup>th</sup> June**-Year 3-6 students return to school

Once a year level has returned to school, all students are expected to attend school as normal. This means that it will be parental choice to keep your child/ren home after their year level has returned to face to face teaching. FPS will not be offering our Remote Learning program after these dates. This does not apply to children who have a health plan and pre existing medical conditions. Families with medical concerns for their children should contact the Principal to discuss an appropriate plan. This approach is being taken by all government schools in Victoria.

#### Return to school process:

To reduce the number of adults in our school grounds during pick up and drop off and to ensure that social distancing is in place at all times, we ask all parents to please adhere to and respect the following guidelines and processes...

1. Parents and carers are to limit their time spent in the FPS school grounds and are not to enter classrooms and teaching spaces. All communication with staff and our office must be done by phone or email.
2. **8.50am school commences for Foundation – Year 2**. Students are to enter their classroom at this time and will not be lining up as usual. Parents/carers are NOT permitted in any learning spaces.
3. Parents/carers are to leave the FPS grounds immediately and NOT to stand around in the school grounds or near classrooms.
4. **Foundation –Year 2 will finish school at 3.20pm**. Parents and carers are to leave the school grounds immediately after picking up their child (unless they have a child in Y3-6)

5. **Year 3-6 will commence school at 9.00am** and will line up with spacing until their teacher collects them. All classes will stagger their entry into learning spaces and rooms to ensure limited traffic and congestion.
6. **Year 3-6 students will finish at 3.30pm.**

**These processes will be closely monitored and if parents/carers start to congregate in groups then alternative arrangements will have to be made. Social distancing of adults is key to keep our FPS families safe during this time!**

### Visitors on school grounds

There are now strict restrictions in place for access to FPS. Only staff and students will be onsite and all programs such as classroom helpers, excursions/incursions, assembly, school tours and camps have been temporarily suspended. We request that parents only enter the school grounds when essential to do so and to contact the school by phone instead. The office area will be limited to three people only and with a one entry and exit in place. Parents are NOT to drop off items to their child during the day or enter the school grounds. We ask that parents/carers do not to linger or congregate while picking up or dropping off their child and observe appropriate physical distancing.

### Unwell staff and students

If any students or staff member is unwell they are NOT to attend school and remain home. If a child becomes unwell during the day, parents will be contacted and an immediate pick up is required. FPS is now equipped with protective resources and processes inclusive of a space for any students/staff who exhibit COVID-19 symptoms. Staff/students are not to return to school until their symptoms are gone.

### Sanitising/hand washing

Every classroom has sanitiser and hand washing materials and this will be used under the direction of the teacher. Students will be washing/sanitising at the start of the day, before/after eating, after playtimes, beginning and end of Specialist classes

### Sharing Resources/Equipment

Students will be using their own equipment such as pencils. When using communal resources in the classroom or with Specialist teachers, students will wash/sanitise their hands before/after use.

Students are to bring their own water bottle. FPS drink taps will not be used.

Playgrounds will remain open to students and will be cleaned/sanitised regularly. Students will wash/sanitise before going out to play and after playtimes.

Take home reading materials will still be available for children to select and take home. Parents are asked to wipe covers before returning resources to school and for children and parents/carers to wash their hands before and after use.

### Cleaning/Sanitising

FPS now has extra cleaning/sanitising in place during the day where high touch areas receive additional cleaning/sanitising.

## Wellbeing

We understand that some students may feel anxious about returning to school. All of these feelings are very normal and all staff will be monitoring very closely our students. All teachers will be implementing targeted wellbeing activities to support students as they return. Our FPS Wellbeing Learning Specialist Agata Gervasi will coordinate this program. Any parents/carers who are concerned about their child/ren should contact Agata Gervasi.

The following DET pages contain some frequently answered questions that may also be of assistance.

[https://www.education.vic.gov.au/parents/Pages/stagedreturn\\_overview.aspx](https://www.education.vic.gov.au/parents/Pages/stagedreturn_overview.aspx)

<https://www.education.vic.gov.au/parents/Pages/Physical-distancing,-health-and-hygeine.aspx>

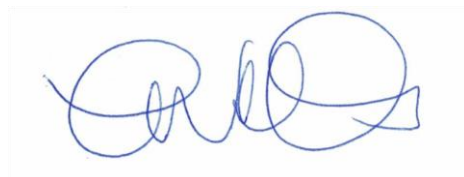
In addition, FPS has a Remote Learning tab on our website

<https://www.flemingtonps.vic.edu.au/page/158/FPS-Remote-Learning>

On Monday 25<sup>th</sup> May, the FPS School Council will be ratifying our new COVID-19 Policy. This will be released on Tuesday 26<sup>th</sup> May.

Thank you for your ongoing support and FPS staff and I are excited to welcome back your children to FPS.

Warm regards



Amanda Williams

Principal Flemington Primary School

**Be Ready to Learn** **Be Respectful** **Be Safe** **Be Kind**