



Information Handbook for Parents/Carers  
Return to Face to Face Teaching at  
Flemington Primary school



*Updated 8/10/20*

Dear Parents and carers,

Following the advice from the Victorian Chief Health Officer, the Victorian Government has advised that schools can begin a return to on-site schooling.

It has been a long journey and our staff are very excited to return and teach “face to face” your wonderful children. Webex is certainly not the same as being in person as we all know. Well done to ALL our FPS families for your incredible efforts in working with us and your child/ren to support them in their learning.

Please find outlined how FPS will implement the return to school arrangements. All of our policies and processes are based on the guidelines provided by the Department of Education and Training. Please read this carefully and follow our procedures as we work together to keep our children, staff and families safe.

- **Monday 12<sup>th</sup> October**- ALL students from Foundation to Year 6 return to face to face teaching at Flemington Primary School. The FPS Remote Learning program finishes on Friday the 10<sup>th</sup> of October.

Families who have a child with a health plan written by their doctor should contact the Principal.

### **Return to school process:**

To reduce the number of adults in our school grounds during pick up and drop off and to ensure that social distancing is in place at all times, we ask all parents to please adhere to and respect the following guidelines and processes...

### **Start of the school day- “kiss and drop”**

1. Classrooms open at 8.50am. Learning commences at 9.00am!
2. Parents/carers say goodbye to their child at the top of the oval or the side entrance, off Padman Lane from 8.50am.

### **End of the school day- “collect and clear”**

1. Foundation –Year 2 students will finish school at 3.20pm.
2. Year 3-6 students will finish at 3.30pm. (or 3.20pm if they have a younger sibling)

**Parents and carers are NOT allowed in school buildings, classrooms or the office area.** Please phone or Dojo or email if you need to see your child's teacher or the office.

**Parents and carers must leave our school grounds as soon as possible.**

**Please do not stand around and chat to friends before or after school.**

**If you are unwell, please do not come on the school site. Stay home and get a COVID test.**

**Anyone over 12 years old MUST wear a mask on our school site.**

**Please ensure that all adults follow social distancing of 1.5 metres.**

### No visitors on the school site

There are now strict restrictions in place for access to FPS. Only staff and students will be onsite and all programs such as classroom helpers, excursions/incursions, live assemblies, school tours and camps have been temporarily suspended. The school office is closed to parents/carers. Parents can contact the school by phone instead 9376 7137. We ask that parents/carers do not to linger or congregate while picking up or dropping off their child and observe appropriate physical distancing.

### Unwell staff and students

If any student or staff member is unwell they are NOT to attend school and remain home. If a child becomes unwell during the day, parents will be contacted and an immediate pick up is required. FPS is now equipped with protective resources and processes inclusive of a space for any students/staff who exhibit COVID-19 symptoms. Staff/students are not to return to school until their symptoms are gone.

### Taking temperatures

Schools have been informed that they do not have to take temperatures in the morning.

### Wearing of masks

Primary school students do not have to wear a mask Children can wear a mask if they wish. Staff wear masks at all times outside of the classroom. Teachers may remove their mask for teaching to enable clear communication to assist with teaching.

### Sanitising/hand washing

Every classroom has sanitiser and hand washing materials and this will be used under the direction of the teacher. Students will be washing/sanitising at the start of the day, before/after eating, after playtimes, beginning and end of Specialist classes and after using shared resources such as books.

### Sharing Resources/Equipment

Students will be using their own equipment such as pencils. When using communal resources in the classroom or with Specialist teachers, students will wash/sanitise their hands before/after use.

Take home reading materials will still be available for children to select and take home. Parents are asked to wipe covers before returning resources to school and for children and parents/carers to wash their hands before and after use.

### Drink bottles

Students are to bring their own water bottle. FPS drink taps will not be used.

### Cleaning/Sanitising

FPS now has extra cleaning/sanitising in place during the day where high touch areas receive additional cleaning/sanitising. Our play ground equipment is also cleaned throughout the day. Our school is cleaned every evening.

### Wellbeing

We understand that some students may feel anxious about returning to school. All of these feelings are very normal and all staff will be monitoring very closely our students. All teachers will be implementing targeted wellbeing activities to support students as they return. Our FPS Wellbeing Learning Specialist Agata Gervasi will coordinate this program. Any parents/carers who are concerned about their child/ren should contact Agata Gervasi by phoning or emailing the school 9376 7137 or .

The following DET pages contain some frequently answered questions that may also be of assistance.

[https://www.education.vic.gov.au/parents/Pages/stagedreturn\\_overview.aspx](https://www.education.vic.gov.au/parents/Pages/stagedreturn_overview.aspx)

<https://www.education.vic.gov.au/parents/Pages/Physical-distancing,-health-and-hygiene.aspx>

Thank you for your ongoing support and FPS staff and I are excited to welcome back your children to FPS. If you have any concerns or questions, please do not hesitate to contact us.

Warm regards



Amanda Williams

Principal Flemington Primary School