

# Flemington Primary School

## Class Placement



### 1. PURPOSE AND RATIONALE:

To explain to our school community how we manage class placements for the following school year.

### 2. POLICY STATEMENT:

The process that Flemington Primary School works through to plan each student's class placement begins months before the end of the school year. Classes are formed taking into consideration a balance of gender, academic, social and behavioural needs. We understand that in certain situations, parents and carers may like to request that their child be placed with a particular friend or in a particular class. Unfortunately due to the size and complexity of our school, this can not be accommodated. If a parent has an educational reason that has documented support from an allied health practitioner, then they should make an appointment with the Wellbeing Lead to discuss this.

#### **Request for placement with friends**

Flemington Primary School recognises the importance of fostering and maintaining friendship groups. We also understand that it is equally important for students to mix and learn with peers who have different interests.

In term four, students will each be asked to nominate students with whom they work well and wish to be in a class with for the following year. When formulating classes, we consider student requests however, we do not guarantee requests as classes are based on the considerations mentioned above.

#### **Requests for placement with certain teachers**

All teachers at Flemington Primary School are caring and committed educators and Flemington Primary School strives to ensure that all students are provided with a high quality education.

Whilst we appreciate that you may wish that your child be placed in a class with a particular teacher, we are unable to accommodate these requests. Our school's leadership team has an in-depth understanding of each teacher's strengths and will always endeavour to place our students with teachers who are best placed to suit their needs. We do not re-allocate students to different classes during the school year, unless exceptional circumstances arise.

#### **Requests for students to repeat a year level**

Our school will follow the Department of Education and Training policy in the School Policy and Advisory Guide on Year Level Movement – see Attendance policy.

Students are only able to repeat a year level in exceptional circumstances where Flemington Primary School considers it is required for the long-term benefit of the student e.g. considering their social, wellbeing and academic needs. We will ensure that parents/carers are advised of the options that we consider best meet individual student needs. Students will not repeat a year level without the consent of parents/carers.

### 3. RELATED POLICIES AND DOCUMENTS:

- Bullying and Harassment Policy
- Inclusion and Diversity Policy
- Parent/Carers Code of Conduct Policy
- Student Engagement and Inclusion Policy

### 4. REFERENCES:

Department of Education Advisory Guides

- Duty of Care =  
<https://www.education.vic.gov.au/school/principals/spag/safety/Pages/dutyofcare.aspx>
- Child Safety Standards -  
<https://www.education.vic.gov.au/school/principals/spag/safety/Pages/childsafestandards.aspx>
- Child Safety Standards - Creating a safe environment -  
<https://www.education.vic.gov.au/school/teachers/health/childprotection/Pages/safeenviro.aspx>

### 5. REVISION HISTORY:

This policy was ratified by School Council on Monday 25<sup>th</sup> November, 2019.

It will be reviewed as determined by School Council or every 3 years.