



## YEAR 5

October 11, 2021

Dear Parent/Carer,

Flemington Primary School is looking forward to another great year of teaching and learning and would like to advise you of Flemington Primary School's voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students.

We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Below are some examples of what our school was able to offer in 2021 with your support:

- Offer a wide range of subjects and special curriculum experiences for our students across all year levels
- Upgrade of the first aid room
- Upgrade and purchase of additional IT devices for student loans during Covid lockdowns and classroom sets
- Refurbishment of school grounds, with particular focus on the bike shed and commencement of the Science room
- Upgrade and purchase of classroom readers and library books

Please find below Flemington Primary Schools voluntary financial contributions schedule for 2022, which includes an overview of what your support will contribute towards.

Department of Education guidelines now mandate that schools are UNABLE to provide parents with a statement of fees. With this in mind, parents are asked to please review the recommended voluntary financial contributions schedule below for an indication of recommended contributions for your child/ren.

For further information on the Department's Parent Payments Policy please see a one-page overview attached or on the school's website, under policies.

Yours sincerely,

*Amanda Williams*

PRINCIPAL

*Russell McIntosh*

SCHOOL COUNCIL PRESIDENT

### Curriculum Contributions and Other Contributions

| <b>Curriculum Contributions</b> - items and activities that students use, or participate in, to access the Curriculum  | <b>Amount</b> |
|--|---------------|
| 2022 Associated consumable items for specialist programs eg Art, Science, Chinese, Physical Education, Music etc. shared classroom consumables, ICT devices for classroom sets, online subscriptions for Numeracy and Literacy | \$220.00      |
| 2022 Reader Satchel  | \$13.00       |
| <b>Other Contributions</b> - for non-curriculum items and activities   | <b>Amount</b> |
| GROUNDS CONTRIBUTION – Suggest amount \$30.00 (payable per family)   | \$            |
| <b>Tax deductible contributions</b>  |               |
| BUILDING FUND (tax deductible) — Suggested amount \$100  | \$            |
| LIBRARY FUND (tax deductible) – Suggested amount \$50  | \$            |
| <b>Total Amount</b>  | <b>\$</b>     |

### Extra-Curricular Items and Activities

Flemington Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

#### Extra-Curricular Items and Activities

2022 FOUNDATION EXTRA-CURRICULAR PAYMENT eg, excursions and incursion to enhance curriculum knowledge

Below is an example of the excursions/incursions that each year level may attend, and the associated cost based on past charges. These will change year to year based on the curriculum being studied.

| <b>EXCURSION</b>  | <b>YEAR 5</b> |
|-------------------|---------------|
| Musica Viva       | \$10          |
| Mad About Science | \$11          |
| Museum            | \$15          |
| NGV               | \$19          |
| <b>TOTAL</b>      | <b>\$55</b>   |

## Educational items for students to own

Attached is a list of items that the school recommends you purchase from Paperchase for your child to individually own and use.

Flemington Primary School will be using an **online only** ordering system for Book Packs for 2022 with our stationery supplier, Paperchase Office National. There will be **NO** collection day at the school.

- Foundation, Yr. 1, and Yr. 2 orders will be delivered to the school for distribution to the students at start of Term.
- Yr. 3 – Yr. 6 orders will be delivered to your nominated home address. PO boxes not allowed.

**Please do not put the school address as your nominated address. If you do, it will be returned to Paperchase**

**Orders placed before 12<sup>th</sup> December 2021 will receive free delivery.** Orders placed after this date will be charged a standard \$10 delivery fee. (Orders placed in one transaction for multiple children at the same time will only attract one \$10 fee). Please place your order online no later than December 12<sup>th</sup>, 2021, to guarantee your order is delivered prior to the start of Term 1.

For Foundation to Yr. 2, orders must be made by December 12<sup>th</sup>, 2021, to ensure delivery to the school. After this date they will be delivered to their home address.

Please note packing and dispatching of orders are often done by year level and orders for multiple children may not be delivered together.

### Online Ordering Procedure

1. Go to <http://booklist.paperchase.com.au>
2. Enter the correct school access code depending on year lever for 2022:
  - **Foundation, Year 1, Year 2** (delivered to school): **FPSF2**
  - **Years 3 - 6** (home delivered): **FPS36**
3. Click 'Create Order',
4. Enter students first and last name, choose year level for 2022 from the drop-down list and follow the prompts to place your order.

Please check your E-mail for order receipt. If you do not receive email confirmation, please contact Paperchase directly to confirm your order was placed correctly. Please do not put the school email address down as your contact.

**PLEASE NOTE: All packs will be delivered to your nominated postal address and therefore must be pre-paid.** Payment is made during the online ordering process, by **Visa or Mastercard** (credit card or debit card accepted). ZIP Pay also available\*

### **Foundation to Year 6**

2022 BOOKPACKS ARE TO BE ORDERED ONLINE WITH PAPERCHASE AND BOOKPACKS WILL BE DELIVERED TO HOME ADDRESSSES FOR YR. 3 TO YR. 6, AND TO THE SCHOOL FOR FOUNDATON TO YR. 2 **FREE DELIVERY IF ORDERED BEFORE DECEMBER 12TH OR \$10 DELIVERY FEE IF ORDERED AFTER THIS DATE.**

BOOK PACKS AT HOME SHOULD BE BROUGHT TO SCHOOL ON THE FIRST DAY.

<http://booklist.paperchase.com.au>

School Access Code: **Foundation, Yr. 1 & Yr. 2 (delivered to school): FPSF2**

**Year 3-6 (home delivery): FPS36**

**Student Book Pack – Sold as a pack only, items cannot be altered**

| Code    | Product Description   | Qty |
|---------|---|-----|
| 4010239 | SCHOOL SCISSORS 6 INCH  | 1   |
| 7009364 | INITIATIVE FACIAL TISSUES 2 PLY PACK 100                      | 2   |
| 7005894 | ERASER LARGE  | 2   |
| 7049367 | WOODEN RULER 30CM   | 1   |
| 7003914 | METAL HAND HELD PENCIL SHARPENER 2 HOLE                       | 1   |
| 7000812 | BIC 4 COLOUR RETRACTABLE BALLPOINT PEN MEDIUM                 | 2   |
| 7001009 | ARTLINE SMOOVE BALLPOINT PEN 1.0MM RED                        | 2   |
| 7005772 | BOSTIK GLU STIK 35GM  | 3   |
| 4130522 | STAEDTLER FSC HEXAGONAL PENCIL 2B                             | 12  |
| 7071680 | INITIATIVE HIGHLIGHTER YELLOW                                 | 1   |
| 7071684 | INITIATIVE HIGHLIGHTER PINK                                   | 1   |
| 7071693 | INITIATIVE WHITEBOARD MARKER BULLET TIP BLACK                 | 1   |
| 7012407 | FABER CASTELL TRI-GRIP COLOURED PENCILS PACK 12               | 1   |
| 4000161 | PICTOR PREMIUM GRAPH BOOK A4 10MM 96 PAGE NEPTUNE             | 3   |
| 7032672 | PROTEXT EXERCISE BOOK RULED 8MM 70GSM 96 PAGE A4 RABBIT       | 5   |
| 7091594 | WRITER OFFICE PAD RULED 8MM RULED 50GSM 100 SHEET A4 WHITE    | 1   |
| 4000185 | PICTOR MEGA SPACEBUDDIES SCRAPBOOK 100GSM 64 PAGE 330 X 240MM | 4   |
| 7005747 | ARTLINE SMOOVE BALLPOINT PEN 1.0MM BLUE                       | 4   |
| 7032633 | WRITER EXERCISE BOOK 225 X 175MM RULED 8MM 64 PAGE            | 1   |
| 7007741 | OFFICE NATIONAL PREMIUM NOTES 75 X 75MM YELLOW                | 4   |
| 4028630 | DOCUMENT WALLET A4 BUTTON CLEAR                               | 1   |
| 7009288 | NAME PENCIL CASE LARGE 350 X 180MM ASSORTED COLOUR            | 1   |
| 7003567 | STUDENT DIARY CASEBOUND BOARD COVER A5 2022                   | 1   |

**PACK PRICE \$46.53**

**PRE-PAYMENT IS REQUIRED (CREDIT / DEBIT CARD VISA & MASTERCARD ONLY. ZIP PAY ALSO AVAILABLE)**

Paperchase Office National - Ph: 03 9034 3930 - [booklist@paperchase.com.au](mailto:booklist@paperchase.com.au) - <http://booklist.paperchase.com.au>

### Financial Support for Families

Flemington Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- *State Schools' Relief* provides financial support for eligible families to purchase clothing/uniforms at a reduced rate
- *Camps, Sports and Excursions Fund (CSEF)* provides payments for eligible students to attend camps, sports and excursions

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, please contact the school office on 9376 7137 or email

[flemington.ps@education.vic.gov.au](mailto:flemington.ps@education.vic.gov.au).

### Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, and any other relevant information.



**YEAR 5**

Please return this list to school with payment no later than **FRIDAY, 26 November 2021**

**Student's Name:**

**2021 Class:**

**2022 Year Level:**

**CURRICULUM CONTRIBUTIONS**

|   |           |
|---|-----------|
| 2022 Associated consumable items for specialist programs eg. Art, Science, Chinese, Physical Education, Music etc. shared classroom consumables, ICT devices for classroom sets, online subscriptions for Numeracy and Literacy | \$220.00  |
| 2022 YEAR 5 BOOK PACK <b>PLEASE SEE ENCLOSED ORDER FORM- ONLINE ORDER FROM PAPERCHASE ONLY</b>  |           |
| <b>Sub-total</b>  | <b>\$</b> |

**EXTRA CURRICULAR ITEMS AND ACTIVITIES - Can use CSEF if eligible.**

|  |           |
|--|-----------|
| 2022 YEAR 5 EXCURSION PAYMENT eg, excursions and incursion to enhance curriculum knowledge | \$ 55.00  |
| 2022 YEAR 5 INTERSCHOOL SPORT PAYMENT  | \$ 45.00  |
| <b>Sub-total</b>   | <b>\$</b> |

**OTHER CONTRIBUTIONS**

|   |  |
|---|--|
| BUILDING FUND (tax deductible) – Suggested amount \$100           |  |
| LIBRARY FUND (tax deductible) – Suggested amount \$50             |  |
| GROUNDS CONTRIBUTION– Suggest amount \$30.00 (payable per family) |  |
| <b>Sub-total</b>  |  |

**PAYMENT OPTION**

BPay – please contact school for your Family's individual BPay reference number (Biller Code 87361)

Credit Card – only fill in  one circle       Visa       Mastercard

Card No.     -     -     -          Amount

Cardholder's Name \_\_\_\_\_           -

Cardholder's Signature \_\_\_\_\_      Security Code \_\_\_\_\_      Expiry Date \_\_\_\_/\_\_\_\_



# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.