

# Flemington Primary School

## POLICY FOLDER



### Student Wellbeing Working With Children Checks

#### Rationale:

As of the 1 January 2008, all schools are required to comply with the Working with Children Act 2005, and ensure that any person unsuitable to be involved in 'child related work' does not do so.

#### Aims:

- To ensure children under our care are protected from being exposed to inappropriate people.
- To ensure all people engaged in 'child related work' with our students and who are required to have Working with Children Checks, do so
- To ensure that our school complies with the relevant Acts and laws.
- To provide an environment that is safe.

#### Implementation:

- As of 1 January 2008, all workers or volunteers related in 'child related work' must undergo Working with Children checks prior to commencing work.
- You are considered to be performing 'child related work' if you work or volunteer at a school or school related activities, and you volunteer or do this work on a regular basis, and you have direct contact with children under 18yrs of age which is unsupervised, and you do not qualify for an exemption.
- All teaching staff members are registered with the Victorian Institute of Teaching, and undergo ongoing monitoring that satisfies Working with Children check requirements, and are therefore exempt.
- Parents who volunteer as Classroom Helpers, to attend school Camps and excursions, in the Library or Literacy program are required to obtain a Working with Children Check and have the number recorded at the school.
- School Council does not pay for Working with Children checks, which are free to volunteers.
- All people required to have Working with Children checks are issued a WWC Check Card which must be displayed on their person at all practicable times when working or volunteering at the school or during school related activities.
- All volunteers directly involved in school camps, excursions, sleep-overs, teaching of swimming lessons, transport of students without staff members present, extra-curricular activities such as school sporting teams etc must have Working with Children checks.

### **Other Workers on School Premises**

The school's regular tradespeople are required to obtain a Working with Children Check and display their card while on school premises.

All persons providing incursions to the school are also required to obtain a Working with Children Check and display their card while on school premises.

Tradespeople working through a Builder, Project Management organisation or DEECD are considered to be covered by their employer's DEECD accreditation.

### **References**

Department of Justice Victoria website [www.justice.vic.gov.au/workingwithchildren](http://www.justice.vic.gov.au/workingwithchildren)

Schools of the Future Reference Guide

### **Evaluation:**

This policy will be reviewed as part of the school's three-year review cycle, or as required due to changes in relevant Acts, Laws or should situations arise that require earlier consideration.